**UNISON South West Course Booking Form**

**Course Title:**

**Venue:**

**Date:**

**Please ensure that this form has been signed by a Branch Officer and returned no later than 12 days before the course begins**

1. **Details of person attending**

Full name:

Membership No

Address for correspondence:

Daytime contact tel no/e-mail:

Do you Identify yourself as: Male [ ]  Female [ ]  In another way [ ]

1. **UNISON details**

Branch:

Employer:

Elected Role:

Do you have any special dietary requirements? Yes [ ]  No [ ]

Do you require any access facilities? Yes [ ]  No [ ]

Would you like to speak to someone before you attend the course? Yes [ ]  No [ ]

Do you require accommodation (for residential courses only)? Yes [ ]  No [ ]

Do you need assistance with child/dependent care to enable you to attend this course?

(please contact your local branch for help with this)

 Yes [ ]  No [ ]

If you have answered yes to any of the above, please give details:

**Applicant’s signature**

**Date:**

**PLEASE NOTE: all applicants must forward this form to their branch secretary or education co-ordinator to authorise and return to The Education and Equalities Team**

**Signed:**

 *for and on behalf of the branch*

**Branch Officer position:**

Once completed please return to:

The Education and Equalities Team,

UNISON South West, 2 Tangier Central

Castle Street, Taunton,

Somerset, TA1 4AS

Or e-mail: unisonsweducation@unison.co.uk telephone 01823 285314

Please see our education programme for our course charges policy.

**Payment to be made at time of booking**